

# 2004-05 Undergraduate Application: Changes

This document represents the changes to the undergraduate application made by the Office of Undergraduate Admissions for the application year 2004-2005. The changes are based on extensive research and feedback from stakeholders in the application process. Our process for eliciting the feedback was as follows.

Round table meetings were held with the OUA assistant directors, counselors and processing staff, at which feedback was sought on each part of the application. We specifically focused on the efficacy of the application as a data collection instrument and its ability to elicit consistent responses from applicants (in other words, that each applicant interpreted each question in the same way). Processing staff also met separately and documented the parts of the application that caused problems in processing (for example, a number of applicants submitted the incorrect processing fee, resulting in a delay in the review of their applications). Readers—many of whom

are former secondary education professionals—also met separately and documented their recommendations. OUA office staff were encouraged to submit their observations on the application by email or individually. Maintaining parallelism with the web application was also considered.

Each of the schools and colleges with undergraduate programs were solicited by email for their observations and recommendations on the sections of the application that yield qualitative, rather than quantitative, information. (For example, a striking majority requested essay questions specific to their respective fields of study). The application packages of other colleges and universities through the country were examined for information about trends and best practices.

Some students in the Ann Arbor area were polled on an individual basis for general feedback on the application. Focus groups were not used because this research method yields data that is often too flawed to be useful. (For example, focus group members are observed to change their opinions based on the dynamics of the group).



UNIVERSITY OF MICHIGAN

2004-05 application for undergraduate admission

**michigan**

general information about applying

**This application form is the right one to use for enrollment in the 2005-2006 academic year.**

If you are applying for any other year, please contact the Office of Undergraduate Admissions.

**Maximize your chances: Apply early!**  
(Your application will get here faster if you apply online: [www.admissions.umich.edu](http://www.admissions.umich.edu))

**APPLICATION TIPS:**

- ① Don't wait until the deadline! Applications to all of U-M's schools and colleges are considered on the basis of available space, so the earlier you apply, the greater chance you have of getting in.
- ② Start the application process by making arrangements for your recommendations, your official test scores, and your transcripts to be sent to us. The last thing you want is for your application to be cooling its heels in our office waiting for its accompanying materials.
- ③ Read the instructions! We put them in here for your benefit—showing exactly what you need to do will make this process go a lot more quickly and easily.
- ④ Show us your personality. We can tell you're smart from your test scores and your grades—use your essays creatively to tell us about yourself, what your world is like, what makes you tick, and why Michigan needs you.
- ⑤ Make life easier for us. When you're all finished, don't put any staples or paper clips on your application. Stack all the pieces together in the following order:
  - General application booklet including application fee
  - Essay and short answers
  - Recommendations (if applicable)

**questions?**

**Our Knowledge Base probably has the answer: go to [www.admissions.umich.edu](http://www.admissions.umich.edu), and click on the "Ask Us" link. Or call 734.764.7453.**

**WHAT ARE "ROLLING ADMISSIONS?"**

At Michigan, we use a "modified rolling" admissions system. That means that we start reviewing an application as soon as all its components—application form, essay and short answers, official transcripts, official test scores, recommendations (if required), and the appropriate application fee—are here in our office. And when we start reviewing, we start making decisions—so the earlier you get your application in to us, the earlier you will hear from us. Once all your components are here, you can expect to hear from us in 12-14 weeks.

**>>> apply online!**

[www.admissions.umich.edu](http://www.admissions.umich.edu)

PDF

The feedback and information from all stakeholders was collated and compared. Current research on the graphic display of information and survey design was applied to the requested changes and to the application as a whole. The proposed changes were discussed with university counsel in order to ensure legal standing.

The revised application was presented to the management staff of OUA and was approved. It was then presented to the University Application Advisory Committee, and some of the proposed changes were revised on their advisement. The schools and colleges were then solicited again, and further changes made. Finally, the application was reviewed and approved by the Administration and the Regents of the University.

The result of this process is represented in this document. In this document, notes and changes are indicated in black ink, while the application appears in blue.

The *look* of the instructions and the application form is quite different, although the *contents* have not changed significantly. University of Michigan visual identity now appears on every page, and Office of Undergraduate contact information appears on every page where space permits.

## 2004-05 application for undergraduate admission

Office of Undergraduate Admissions  
1220 Student Activities Building  
515 East Jefferson Street  
Ann Arbor, MI 48109-1316  
734.764.7433  
fax 734.936.0740  
[www.admissions.umich.edu](http://www.admissions.umich.edu)

### STEP 1: Decide which "Entry Type" you are

#### FRESHMAN

You are a "Freshman" if you have never attended any institution of higher education following your high school graduation.

Here are the materials we need from all freshman applicants:

- Test scores: Arrange for official SAT I and/or ACT test scores to be sent to us, and other test scores if applicable, from the testing agency. Rush scores will not be accepted under any circumstances.
- If you are not a native speaker of English, arrange for your official TOEFL or MELAB scores to be sent to us from the testing agency.
- Transcripts: Arrange for official copies of your transcript to be sent to us from your high school. If you are a home-schooled student or you attend an unaccredited high school, contact the Office of Undergraduate Admissions before September of your senior year to find out if you should submit additional credentials.
- Recommendations: Request recommendations from your high school counselor and one of your teachers in an academic subject (that means math, science, history, English, or foreign language, but not fine arts, athletics, or religion). Fill out the top part of each form and give them to your counselor and teacher. You should also give your completed application to your high school counselor who will send it in to us. Your teacher can either return the completed teacher recommendation to you and you can send it in to us, or your teacher can send it in to us directly.

#### Preferred Admissions Program

Freshmen only. Admission to one of the following U-M third-year professional or graduate programs is guaranteed to a limited number of highly qualified freshmen who maintain a specified level of academic achievement during their undergraduate years.

Available Preferred Admissions programs:

- A. Alfred Taubman College of Architecture + Urban Planning
- School of Dentistry
- School of Information
- College of Pharmacy
- School of Social Work
- Biomedical Engineering, Simultaneous Graduate/Undergraduate Study Program (SGUS)—available only to applicants to the College of Engineering

For more details about the program, see [www.admissions.umich.edu/prospective/prospectivefreshmen/choosing.html](http://www.admissions.umich.edu/prospective/prospectivefreshmen/choosing.html) or call 734.764.7433.

If you would like to be considered for preferred admission, specify your program of choice, and provide a letter describing your reasons and career goals with your application.

#### TRANSFER

You are a "Transfer" if you have attended any institution of higher education (on any basis, for any length of time) following your high school graduation.

Checklist for all Schools and Colleges:

- Arrange for official copies of your transcripts from high school and all the colleges you have attended to be sent to us. If you are not a native speaker of English, arrange for your official TOEFL or MELAB scores to be sent to us from the testing agency.
- Transfer applicants do not need to provide a counselor recommendation. A recommendation from a teacher in an academic subject (math, science, history, English, or foreign language, but not fine arts, athletics, or religion) is recommended but not required.
- If you are transferring from U-M Dearborn or U-M Flint, you must fill out this application, but you do not need to pay any application fee.

#### CROSS-CAMPUS TRANSFER

You are a "Cross-campus transfer" if you are a current student at U-M Ann Arbor and you want to transfer from one School or College to another.

- Before filling out the application, contact the School or College you want to transfer to. They may or may not require this application.
- Deadlines vary: if the School or College you are transferring to *does* require this application, contact the Office of Undergraduate Admissions for the appropriate deadline.
- There is no application fee for cross-campus transfer applications.

#### RE-ADMIT

You are a "Re-admit" applicant if you are an international student with a temporary U.S. visa who has not attended classes for more than one year, and you want to re-enter the same U-M School or College you attended previously.

- There is no application fee for re-admit applicants.
- Your deadline is at least one month in advance of the start of the term for which you are applying; however, we encourage you to apply as soon as you know you want to request re-admission.

## questions?

Our Knowledge Base probably has the answer: go to [www.admissions.umich.edu](http://www.admissions.umich.edu), and click on the "Ask Us" link. Or call 734.764.7433.

Applicants need *only* read the information relevant to their entry type.

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### STEP 2: Decide which School or College you would like to attend

#### Each School or College has different application requirements!

Read the instructions carefully for the school or college you are applying to.

#### A. ALFRED TAUBMAN COLLEGE OF ARCHITECTURE + URBAN PLANNING

[www.tcaup.umich.edu](http://www.tcaup.umich.edu)  
734.764.1300

Applicants must have junior standing.

**Transfer application deadline:**  
**February 1, 2005**

You must fill out an Architecture Supplementary Application, available at: [www.admissions.umich.edu/applying/forms.html](http://www.admissions.umich.edu/applying/forms.html) or by calling 734.764.7433.

A portfolio is not required, but is highly recommended. Send the portfolio to: Beverly Turner, Taubman College of Architecture + Urban Planning, 2000 Bonisteel Boulevard, Ann Arbor, MI 48109-2069.

Send your application materials (including the Architecture Supplementary Application) to the Office of Undergraduate Admissions.

#### SCHOOL OF ART & DESIGN

[www.art-design.umich.edu](http://www.art-design.umich.edu)  
734.764.0397

**Freshman and transfer application deadline:** February 1, 2005

**Portfolio deadline:** March 1, 2005

A portfolio is required. Submit your portfolio either by scheduling an interview (call 734.764.0397 to make an appointment) or by mailing a slide portfolio directly to: School of Art & Design, 2038 Art and Architecture Building, 2000 Bonisteel Blvd., Ann Arbor, MI 48109-2069. Send the rest of your application materials to the Office of Undergraduate Admissions.

Students in the School of Art & Design are required to purchase a designated laptop computer. Admission is for the Fall semester only.

#### MICHIGAN BUSINESS SCHOOL

[www.bus.umich.edu/admissions/bba](http://www.bus.umich.edu/admissions/bba)  
734.763.5796

Do not use this application to apply to the Michigan Business School; contact them directly for information. Junior standing is required.

#### DENTAL HYGIENE PROGRAM

[www.dent.umich.edu/hygiene](http://www.dent.umich.edu/hygiene)  
734.763.3392

**Transfer application deadline:**  
**March 1, 2005**

Admission is for the Fall semester only.

#### Areas of interest:

- Four-year degree (applicants must have sophomore standing)
- Degree completion (for R.D.H. holders)

Send your application materials to the Office of Undergraduate Admissions.

#### SCHOOL OF EDUCATION

[www.soe.umich.edu](http://www.soe.umich.edu)  
734.764.7563

Do not use this application to apply to the School of Education; contact them directly for information. Junior standing is required.

#### COLLEGE OF ENGINEERING

[www.engin.umich.edu](http://www.engin.umich.edu)  
734.647.7132

This application is for freshmen only. If you are a transfer student, please contact the College of Engineering directly for a transfer application. Admission is for the Fall semester only.

**Freshman application deadline:**  
**February 1, 2005**

#### Minimum requirements

To be considered for admission into the College of Engineering, you should complete these

classes by the end of your senior year in high school:

- Four years of English
- Four years of science, including chemistry and physics
- Four years of mathematics (calculus is recommended)
- Three years of history and/or social science
- Three years of other academic subjects

If you are unable to complete these requirements, you must explain why in the space provided in question 40.

#### Areas of interest:

- Aerospace engineering
- Atmospheric, oceanic, and space sciences
- Biomedical engineering (includes a Preferred Admissions Program option)
- Chemical engineering
- Civil engineering
- Computer engineering
- Computer science
- Electrical engineering
- Engineering physics
- Industrial and operations engineering
- Interdisciplinary engineering
- Materials science and engineering
- Mechanical engineering
- Naval architecture and marine engineering
- Nuclear engineering and radiological sciences
- Undecided

Send your application materials to the Office of Undergraduate Admissions.

#### KINESIOLOGY

[www.kines.umich.edu](http://www.kines.umich.edu)  
734.764.4472

**Freshman application deadline:**  
**February 1, 2005**

**Sport management transfer application deadline:** February 1, 2005

**Transfer application deadline:**  
**March 1, 2005**

Applicants are less likely to miss or misunderstand important information such as application deadlines, because, again, they need read only the section that applies directly to their school or college, and they can ignore everything else. Contact information for the units is prominently displayed.

# 2004-05 application for undergraduate admission

Office of Undergraduate Admissions  
 1220 Student Activities Building  
 515 East Jefferson Street  
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 734.764.7433  
 fax 734.936.0740  
[www.admissions.umich.edu](http://www.admissions.umich.edu)

Admission is available for Fall and Winter terms only. The Athletic Training, Physical Education, and Sport Management programs require a secondary admission application prior to your sophomore or junior year.

#### Areas of interest:

- Athletic training
- Movement science
- Physical education with teacher certification
- Sport management
- Undecided

Send your application materials to the Office of Undergraduate Admissions.

### COLLEGE OF LITERATURE, SCIENCE, AND THE ARTS

[www.lsa.umich.edu](http://www.lsa.umich.edu)

#### Freshman application deadlines:

For Fall 2005, Spring 2005, and Summer 2005:  
**February 1, 2005**

For Winter 2005: **October 1, 2004**

#### Minimum requirements

To be considered for freshman admission into LSA, you must complete these classes by the end of your senior year in high school:

- Four years of English
- Three years of science, including biology
- Three years of mathematics
- Three years of history and/or social science
- Two years of a foreign language
- Three years of other academic subjects

If you are unable to complete these requirements, you must explain why in the space provided in question **40**.

#### Transfer application deadline:

For Fall 2005: **March 1, 2005**

**Cross-campus application deadline:**  
 at least one month in advance of the term you want to enroll for.

#### Areas of interest:

- Afroamerican and African studies
- American culture
- Ancient civilizations and biblical studies
- Anthropology
- Anthropology-zoology
- Arabic, Armenian, Persian, Turkish, and Islamic studies
- Asian studies
- Astronomy and astrophysics
- Biochemistry

- Biology
- Biophysics
- Brain, behavior, and cognitive sciences
- Cell and molecular biology
- Cell and molecular biology and biomedical engineering
- Chemistry
- Classical archaeology
- Classical civilization
- Classical languages and literatures
- Communication studies
- Comparative literature
- Computer science
- Earth sciences
- Economics
- English
- Environment
- Environmental geosciences
- Film and video studies
- French and francophone studies
- General biology
- General physics
- General studies
- Geological sciences
- German
- Greek (ancient)
- Hebrew and Jewish cultural studies
- History
- History of art
- Individual concentration
- Italian
- Judaic studies
- Latin
- Latin American and Caribbean studies
- Latino/Latina or Hispanic-American studies
- Linguistics
- Mathematics
- Medieval and Early Modern studies
- Middle Eastern and North African studies
- Modern Greek studies
- Music (non-professional)
- Near Eastern civilizations
- Oceanography
- Organizational studies
- Philosophy
- Physics
- Plant biology
- Political science
- Pre-architecture
- Pre-business
- Pre-dental
- Pre-education
- Pre-health
- Pre-law
- Pre-medicine
- Pre-pharmacy
- Psychology
- Russian
- Russian and East European studies
- Social anthropology
- Sociology
- Spanish

- Statistics
- Theatre and drama
- Women's studies
- Undecided

Send your application materials to the Office of Undergraduate Admissions.

### RESIDENTIAL COLLEGE (LSA)

[www.lsa.umich.edu/rc](http://www.lsa.umich.edu/rc)  
 734.763.0176

Freshman and sophomore applicants only. The RC is a four-year program within LSA; RC application procedures and deadlines are the same as LSA.

#### Areas of interest:

- Any of the areas of interest in LSA (above)
- Arts and ideas in the humanities
- Creative writing
- Drama
- Social science

### SCHOOL OF MUSIC

(including Dual Unit applicants)  
[www.music.umich.edu](http://www.music.umich.edu)  
 734.764.0593

Start by completing the Request for Audition/Interview form at the end of this application. School of Music application deadlines are dependent on your audition date.

The application fee for the School of Music and for Dual Unit applicants is \$75, whether you have a U.S. or international address.

In addition to the letter of recommendation from an academic teacher that is required of all freshman applicants, School of Music applicants are also required to provide one letter of recommendation from a professional (music, dance, or theatre) teacher.

Mail the form, your résumé, your professional teacher recommendation, and your repertoire list directly to: School of Music, 2290 Moore Building, 1100 Baits Drive, Ann Arbor, MI 48109-2085. Send the rest of your application materials to the Office of Undergraduate Admissions.

The **Dual Unit** option is for freshmen only. You may select dual admission in Music and one other unit, which may be the College of Engineering, the College of Literature, Science, and the Arts, or the Residential College.

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734.764.7433  
fax 734.936.0740  
[www.admissions.umich.edu](http://www.admissions.umich.edu)

### Programs of study:

- Choral music education
- Composition
- Dance
- Dance with teacher certification
- Instrumental music education
- Jazz and contemplative studies
- Jazz and contemporary improvisation
- Jazz studies
- Musicology
- Music theory
- Musical theatre
- Performing arts technology
  - Music and technology (BM)
  - Music concentration (BFA)
  - Media arts concentration (BFA)
- Sound engineering (BS)
- Performance
- Performance with teacher certification
- Theatre design and production
- Theatre performance (acting/directing)
- Theatre arts

### School of Music degree choices:

(Choose your degree program by reading the School of Music brochure or visiting the website. If you choose a degree program that does not correspond to your academic program, your application will be delayed.)

- BM=Bachelor of Music
- BFA=Bachelor of Fine Arts
- BMA=Bachelor of Musical Arts
- BS=Bachelor of Science
- BTA=Bachelor of Theatre Arts
- BDA=Bachelor of Dance Arts

### Instrument or concentration:

(Dance and Musical Theatre applicants should leave this section blank)

- Acting
- Bassoon
- Cello
- Clarinet
- Directing (theatre performance only)
- Double bass
- Euphonium
- Flute
- French horn
- Harp
- Jazz guitar
- Media arts
- Oboe
- Organ
- Percussion
- Piano
- Saxophone
- Trombone
- Trumpet
- Tuba
- Viola
- Violin
- Voice

### SCHOOL OF NURSING

[www.nursing.umich.edu/admissions](http://www.nursing.umich.edu/admissions)  
734.763.5985 or 800.458.8689

#### Freshmen and sophomore transfers:

Fall term admission only.

#### Application deadline: February 1, 2005

Send your application materials to the Office of Undergraduate Admissions.

#### Second Career Program (SCP):

Fall term admission only. Transfer status.

#### Applications will be accepted from August 1, 2004, until October 1, 2004

Your SCP application will have several pages. Please stack them in the following order, but do not staple or paperclip them together:

- Application booklet including application fee
- Essay and short answers
- Bachelor's degree transcripts (no high school transcripts, high school standardized exams, or high school information are required).
- Nursing Supplement Form (available on the web at [www.admissions.umich.edu/applying/forms.html](http://www.admissions.umich.edu/applying/forms.html), or by calling 734.764.7433).

Letters of recommendation are not required for the SCP. Send your application materials to the Office of Undergraduate Admissions.

#### Washtenaw Community College joint program:

Fall term admission only.

#### Application deadline: February 1, 2005

Send your application materials to the Office of Undergraduate Admissions.

#### Jackson Community College joint program:

Winter term admission only.

#### Application deadline: October 1, 2004

Send your application materials to the Office of Undergraduate Admissions.

#### RN Completion (RN-BSN/MS) programs:

For applicants who are already registered nurses. Fall term admission only. Transfer status.

#### Application deadline: July 1, 2005

Send your application materials directly to the School of Nursing; please call 734.615.8490 for specific site addresses.

Your RN-BSN/MS application will have several pages. Please stack them in the following order, but do not staple or paperclip them together:

- Application booklet including application fee
- Essay and short answers

- Nursing Supplement Form (available on the web at [www.admissions.umich.edu/applying/forms.html](http://www.admissions.umich.edu/applying/forms.html), or by calling 734.764.7433).

- Performance evaluation

- Copy of your nursing license

- Official transcripts from your ADN or Diploma program and from all other post-secondary educational institutions you have attended.

#### Areas of interest:

- BS Nursing
- BS Nursing as a Second Career
- BSN Completion for RNs

### COLLEGE OF PHARMACY

[www.umich.edu/~pharmacy](http://www.umich.edu/~pharmacy)  
734.764.7312

Applicants must have junior standing.

#### Transfer application deadline:

February 1, 2005

If you are a non-native speaker of English, please be aware that the College of Pharmacy requires computer-based TOEFL scores of at least 253, or a MELAB score of at least 85. Your TSE score must be at least 55, and your MELAB Oral Exam score must be at least 4. Higher scores are preferred.

All applicants must complete the Pharmacy Supplemental Application Form, available on the web at [www.admissions.umich.edu/applying/forms.html](http://www.admissions.umich.edu/applying/forms.html), or by calling the Admissions office at 734.764.7433. Please submit two letters of recommendation, one of which should be from an employer.

#### Areas of interest:

- Doctor of Pharmacy
- Medicinal chemistry (bachelor's program)
- Pharmaceutical sciences (bachelor's program)

For tuition purposes, admission to the Doctor of Pharmacy program is at the graduate/professional level for those students who have earned a bachelor's degree, and at the undergraduate level for those who have not earned a bachelor's degree. Admission to the bachelor's program is always at the undergraduate level.

Send all your application materials to: Pharmacy Admissions, College of Pharmacy, University of Michigan, 428 Church St., Ann Arbor, MI 48109-1065.



Step-by-step instructions are minimal because entry type-specific instructions are included in Step 1, School- or College-specific instructions are included in Step 2, and because the application form itself is easier to follow.

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# application form instructions

- 1** **Full legal name:** This is your name as it appears on your birth certificate or passport. Use this name on all your correspondence and documents.
- 2** **Other names:** List any other versions of your name that may appear on your academic records, test scores, or other documents, so that we can be sure your file is complete.
- 5** **U-M ID:** If you have received mailings from us, you will find your eight-digit U-M ID number printed on the address label above your name. If you did not receive this number, just leave this section blank.
- 9** **Permanent email:** We communicate frequently with our applicants through email. If you haven't done so already, we recommend that you set up a special email account for your college applications, and check it at least twice a week until you leave for college.
- 10** **Permanent street address:** Required for all students, both U.S. and international. If you are an international student and you hold or plan to obtain an F-1 or J-1 visa, you must put a non-U.S. address in this section.
- 11** **Current U.S. street address:** If you are a U.S. student currently living elsewhere than your permanent address, put that address here. If you are an international student holding or planning to obtain an F-1 or J-1 visa, and you are currently in the U.S., put that address here. Do not put P.O. Box addresses in this space!
- 12** **Current foreign address or U.S. P.O. Box:** Use this space only for international mailing addresses that are different from your permanent address, or for U.S. P.O. Boxes.
- 13** **Entry type:** For information, see STEP 1 of the application instructions.
- 17** **School or college:** For information, see STEP 2 of the application instructions.
- 20** **Preferred Admission Program:** For information, see the Freshman section in STEP 1 of the application instructions.
- 22** **Residency:** Please read the statements in this section carefully, and check the ones that apply to you.
- 37** **Standardized exams:** Put the month and year when you took or will take the exams—and then be sure to have your official scores sent to us.
- 38** **English proficiency:** If you are not a native speaker of English, we require the following score ranges: 570–610 on the paper-based TOEFL (with each section score at least 57); 230–250 on the computer-based TOEFL (with each section score at least 23); or 80–85 on the MELAB (with each section score at least 80).
- 40** **Academic record:** Your explanation of any irregularities in your academic record will help us view your achievements in the appropriate context.
- 41** and **42** **This year's courses:** These sections are required for all applicants.
- 47** **Conduct questions:** All applicants must answer these questions.
- 48** **Sign your application!** We can't process your application until you do!

# application completion checklist

- STEP 1: **decide which "entry type" you are**
  - STEP 2: **decide which school or college you would like to attend, and read carefully the instructions for applying**
  - STEP 3: **fill out the application completely**
  - STEP 4: **write your two short answers and one essay**
  - STEP 5: **sign your name!**
  - STEP 6: **pay your application fee**
  - STEP 7: **obtain your counselor recommendation** (freshman applicants only)
  - STEP 8: **obtain your teacher recommendation** (required for freshmen, recommended for transfer students)
- INTERNATIONAL APPLICANTS:  
In addition to Steps 1–8,
- fill out completely both sides of the Financial Resources Statement form**
- MUSIC APPLICANTS:  
In addition to Steps 1–8,
- fill out completely the appropriate side of the School of Music Request for Audition/Interview form**

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 734.764.7433  
 www.admissions.umich.edu

## STEP 3: Fill out the application

### ABOUT YOU

**1** Full legal name: \_\_\_\_\_  
last (family) first middle

**2** Other names (such as nicknames, maiden names, or English names): \_\_\_\_\_  
last first middle

**3** U.S. Social Security number: \_\_\_\_\_ **5** U-M ID number (if known): \_\_\_\_\_

**4** Country of citizenship: \_\_\_\_\_ **6** Birth date: \_\_\_\_\_  
month, day, year

If you are a U.S. Permanent Resident:  
 Alien Reg. Number: \_\_\_\_\_ **7** Birth place: \_\_\_\_\_  
city, state, country  
 date issued: \_\_\_\_\_

**8** Gender:  Female  Male

If you are not a U.S. Citizen, which U.S. visa type will you have while you are a student? \_\_\_\_\_

### ADDRESSES

**9** Permanent email: \_\_\_\_\_

**10** Permanent street address  
 valid since: \_\_\_\_\_  
 number street  
 city state zip  
 country phone number

**11** Current U.S. street address: (if different from permanent address)  
 valid from: \_\_\_\_\_ to: \_\_\_\_\_  
 number street  
 city state zip  
 phone number

**12** Current foreign address or U.S. P.O. Box:  
 (if different from permanent address)  
 valid from: \_\_\_\_\_ to: \_\_\_\_\_  
 number street  
 city state zip or postal code  
 country phone number

Spaces are provided so that application forms can be appropriately labeled while they are being processed by OUA.

### PLAN OF STUDY

**13** You are a:  freshman  transfer  
 cross-campus  re-admit

**14** When do you want to start?  
 winter 2005  spring 2005  summer 2005  fall 2005

**15** Have you applied to or been enrolled at U-M before?  
 yes  no  
 If yes, what school or college? \_\_\_\_\_  
 Term and year: \_\_\_\_\_  
 Campus:  Ann Arbor  Dearborn  Flint

**16** University housing preference:  
 residence hall  student-family housing  none

**17** School or college: \_\_\_\_\_

**18** Area(s) of interest/program of study: \_\_\_\_\_

**19** School of Music applicants only  
 Degree program:  BM  BFA  BMA  BS  BTA  BDA  
 Instrument or concentration: \_\_\_\_\_

**Dual Unit applicants only**  
 Music/Engineering  Music/LSA  Music/RC

**20** Freshmen Preferred Admission applicants only  
 Which program? \_\_\_\_\_

For office use only: CNS \_\_\_\_\_ GPA \_\_\_\_\_ HSPR \_\_\_\_\_ AP \_\_\_\_\_ TS \_\_\_\_\_ TT \_\_\_\_\_ ALUM \_\_\_\_\_ PDF

Information is grouped in sections by content: About You, Plan of Study, Family Information, Coursework, etc.

The processing of some applications has been delayed in the past because of confusion over residency status. Here, residency information is designed to lead the applicant through a series of questions, so that the applicant will be more likely to instigate filing for residency *before* sending in the application. The new format was approved by counsel.

**UNIVERSITY OF MICHIGAN** 2004-05 application for undergraduate admission

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**RESIDENCY**

**21** State and country of residence: \_\_\_\_\_

**22** I consider myself a resident of the State of Michigan:  
 yes  no  
 Dates of residency in Michigan: from: \_\_\_\_\_ to: \_\_\_\_\_  
 MI county of residency: \_\_\_\_\_

Even if Michigan is your home, you may not be a resident for tuition purposes. If you consider yourself a resident of Michigan, please check the following statements that apply to you:

I currently live outside the State of Michigan for any reason.  
 I have attended college outside the State of Michigan.  
 I have been employed or have lived outside the State of Michigan in the last three years.  
 I am not a U.S. citizen or Permanent Resident Alien. (If I am a Permanent Resident Alien, I have a Permanent Resident Alien card.)

My spouse, partner, or parent is in Michigan as a non-resident student, medical resident, fellow, or for military assignment or other temporary employment.  
 I am younger than 25 years of age, and one or both of my parents lives outside the State of Michigan.  
 I am younger than 25 years of age and have graduated from high school outside the State of Michigan.  
 I have attended or graduated from high school outside the State of Michigan, and I have been involved in educational pursuits for the majority of time since high school.  
 I have previously attended any U-M campus as a non-resident.

If you checked any of the above statements, you must file an Application for Resident Classification and be approved in order to qualify for in-state tuition rates.  
 There may also be other circumstances under which you would be required to file. For residency applications and assistance, call the Residency Office at 734.764.1400. Filing deadlines for residency applications are September 30 for Fall term, January 31 for Winter term, and July 31 for Spring, Summer, and Summer terms. For residency guidelines, see [www.umich.edu/~regoff/resreg.html](http://www.umich.edu/~regoff/resreg.html).

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**FAMILY INFORMATION**

**23** Parent/Guardian \_\_\_\_\_ last name first name middle  
 Relationship to you: \_\_\_\_\_  
 High school graduate?  yes  no  
 Any college?  yes  no Highest Degree: \_\_\_\_\_  
 Employer: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Michigan resident?  yes  no

**24** Parent/Guardian \_\_\_\_\_ last name first name middle  
 Relationship to you: \_\_\_\_\_  
 High school graduate?  yes  no  
 Any college?  yes  no Highest Degree: \_\_\_\_\_  
 Employer: \_\_\_\_\_  
 Occupation: \_\_\_\_\_  
 Michigan resident?  yes  no

**25** Siblings

name _____	age _____	school attending or occupation (if any) _____
name _____	age _____	school attending or occupation (if any) _____
name _____	age _____	school attending or occupation (if any) _____
name _____	age _____	school attending or occupation (if any) _____

**26** Alumni relations  
 Family members who attended the University of Michigan:

name _____	relationship _____	approximate dates attended _____
name _____	relationship _____	approximate dates attended _____

**Note:** We make admissions decisions **separately** from financial aid or scholarship decisions. Answering the following questions will not affect your consideration for financial aid or scholarships.

**27** Please estimate your family's gross income for 2003 (optional):  
 less than \$25,000  \$50,000-\$74,999  more than \$100,000  
 \$25,000-\$49,999  \$75,000-\$99,999  don't know

**28** How many people depend on your family's income (optional): \_\_\_\_\_

**29** Do you live in a single-parent home?  yes  no

**30** Did any of your grandparents attend college?  yes  no  don't know

**31** Please tell us about anything you regularly do to support your family, either by working, by providing care for family members, or through other work that you do at home.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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**MORE ABOUT YOU**

**32** Race/ethnicity (optional)  
 Which describes you:  
 African-American/Black (not of Hispanic origin)  
 Asian/Pacific Islander (including the Indian subcontinent)  
 Caucasian/White (not of Hispanic origin, but having origins in any of the original peoples of Europe, North Africa, or the Middle East)  
 Hispanic/Latino (Spanish culture or origin, regardless of race)  
 Native American/ Alaskan tribal affiliation: \_\_\_\_\_  
 Are you enrolled?  yes  no  
 Race not included above  
 Please specify: \_\_\_\_\_

Are you multi-racial or multi-ethnic? Please specify:  
 \_\_\_\_\_

**33** What is your native language?  
 English  
 Another language, please specify: \_\_\_\_\_  
 Two different languages (you are bilingual), please specify: \_\_\_\_\_

**34** Are you a veteran?  yes  no

**35** I authorize the release of my academic, demographic, and financial information on file with the University to alumni clubs and other organizations that may consider me for scholarships.  
 yes  no

Added on the recommendation of counsel.

PDF

Applicants frequently chose not to answer this question, even when appropriate for them. It has been reworded to elicit more information.



**SCHOOL INFORMATION**

**36** What high schools, colleges, or universities have you attended since 9th grade? (If more than one, put current first.)

name of school	location	year entered	year departed	ACT/SAT code
name of school	location	year entered	year departed	ACT/SAT code
name of school	location	year entered	year departed	ACT/SAT code
name of school	location	year entered	year departed	ACT/SAT code

**TESTING**

**37** When did you or will you take the standardized exams? List all dates.

ACT	month/year	month/year
SAT I	month/year	month/year
SAT II	subject	month/year
	subject	month/year
AP	subject	month/year
	subject	month/year
A-Level	subject	month/year
	subject	month/year
IB	subject	month/year
	subject	month/year
	subject	month/year

**38** English Proficiency (required for non-native speakers of English)

TOEFL	month/year	month/year
MELAB	month/year	month/year
TSE (for Pharmacy applicants only)	month/year	month/year

**COURSEWORK**

**39** Summary of core academic courses you have taken in grades 9-12. Please enter number of courses taken.

	number of courses taken	honors courses	AP/IB courses
English			
Mathematics			
Natural Science			
History/Social Science			
Foreign Language			
Fine Arts			
Computer			

**41** What courses are you taking this term? (Required)

Term	Term end date	course (name and number)	credit hours
	month/year		
English			
Mathematics			
Natural Science			
Foreign Language			
History/Social Science			
Other			

**40** Is there anything in your academic record you should explain? (For example, periods of time spent out of school, a failing grade, or not completing the minimum required coursework for admission)  yes  no

If yes, please explain:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**42** What courses are you taking next term? (Required)

Term	Term end date	course (name and number)	credit hours
	month/year		
English			
Mathematics			
Natural Science			
Foreign Language			
History/Social Science			
Other			

This question is redesigned to elicit a broader range of information, conflating two separate questions on last year's application, which applicants seemed to perceive as perjorative. A yes/no response is designed to ensure that applicants consider the question before moving on.

Specific subjects are provided to guide applicants to list the courses most relevant to application review, on the recommendation of the readers.

**AWARDS**

43 List, in order of importance to you, any awards and honors you have achieved in the last three years.

The scope of this question has been made narrower, on the recommendations of the readers, the counselors, and UAAC.

**ACTIVITIES**

44 What do you do when you're not in class?

Tell us about your activities: clubs, internships, lessons, volunteering, summer work, hobbies. . . Rank them in order of the time you spend on the activity.

Activity	Circle grade/years of participation	Approximate hours per week	Approximate weeks per year	Position held or honors won
1. _____	9 10 11 12 After h.s.	_____	_____	_____
2. _____	9 10 11 12 After h.s.	_____	_____	_____
3. _____	9 10 11 12 After h.s.	_____	_____	_____
4. _____	9 10 11 12 After h.s.	_____	_____	_____
5. _____	9 10 11 12 After h.s.	_____	_____	_____
6. _____	9 10 11 12 After h.s.	_____	_____	_____
7. _____	9 10 11 12 After h.s.	_____	_____	_____
8. _____	9 10 11 12 After h.s.	_____	_____	_____

45 If you could only do one of the activities above, which one would you keep doing? Why?

The scope of this question has been made broader, to elicit more information about a student's interests and activities, even when they may not fall into formal categories.

46 Job during the school year: \_\_\_\_\_ Employer: \_\_\_\_\_  
 Dates employed: \_\_\_\_\_ Hours per week: \_\_\_\_\_

The question about employment is designed to identify students who may contribute to their family's income, and who may have faced particular challenges in maintaining a high grade point average.

This “new” short answer question is simply the two short answer choices from last year combined into one, giving applicants the opportunity to discuss their cultural background in the context of our diverse educational community. This change was made at the recommendation of faculty in the College of Literature, Science, and the Arts, and the College of Engineering.

## STEP 4: Write your two short answers and one essay

### SHORT ANSWER QUESTIONS

**PART 1** All applicants, answer the following question. Type or print your answer on a separate sheet of paper. Make sure your name and the question text are on each sheet of paper you include. (approximately 250 words)

**[A]** At the University of Michigan, we are committed to building a superb educational community with students of diverse talents, experiences, opinions, and cultural backgrounds. What would you as an individual bring to our campus community?

**PART 2** All applicants, answer **one** of the following questions, please answer **only** the question for the school or college to which you are applying. Type or print your answers on a separate sheet of paper. Make sure your name and the question text are on each sheet of paper you include. (approximately 250 words)

**[A] A. Alfred Taubman School of Architecture + Urban Planning** (Transfer students only): Describe the path that led to your decision to study architecture at the University of Michigan. What specific experiences, events, writings, buildings, or people have been influential?

**[B] Art & Design** (Freshman and transfer students): Compare and contrast an actual apple, a two-dimensional image of an apple, and a three-dimensional replica of an apple.

**[C] Dental Hygiene Program** (Transfer students only): Describe your academic and career goals, and how the University of Michigan Dental Hygiene program will lead to these goals. What courses, health care and work experiences, people, or other factors have been influential in your decision to study dental hygiene?

**[D] Engineering** (Freshman and dual degree applicants): Where do you imagine your chosen field of study will be in 10 years, and how do you fit into that picture?

**[E] Kinesiology** (Freshman and transfer students): Why is Kinesiology the right choice for you? What do you plan to study and how does that tie in with your career aspirations?

**[F] College of Literature, Science, & the Arts (LSA)** (Freshman and dual degree applicants): What led you to choose the area(s) of academic interest that you have listed in your application to the University of Michigan? If you are undecided, what areas are you most interested in, and why?

(Transfer students): Describe your educational path. How did you get to where you are today? What are your educational goals, and how does the University of Michigan fit into them?

**[G] School of Music** (Freshman, transfer students, and dual degree applicants): Imagine you have been asked to present a statement to your local School Board in favor of retaining the high school's performing arts programs, all threatened by budget cuts. What would you tell them?

**[H] School of Nursing** (Freshman and transfer students): Discuss your background (coursework, health care experience and work, extracurricular or volunteer experiences) and how it is related to your decision to pursue your bachelor's degree in nursing.

**[I] College of Pharmacy** (Transfer students only): Describe your academic and career goals, and how the University of Michigan Pharmacy program will lead to these goals. What courses, health care and work experiences, people, or other factors have been influential in your decision to study pharmacy?

The second short answer is a unit-specific question, prompted by recommendations from the units.

The long essays have been reworded at the recommendation of faculty in the College of Literature, Science, and the Arts, and the College of Engineering.

### ESSAY

All applicants, answer **one** of the following questions, **either [A], [B], or [C]**. Type or print your answers on a separate sheet of paper. Make sure your name and the question text are on each sheet of paper you include. (approximately 500 words)

**[A]** Describe a setback or ethical dilemma that you have faced. How did you resolve it? How did the outcome affect you? If something similar happened in the future, how would you react?

**[B]** Discuss an issue of local, national, or international concern. Why is this issue important to you? How do you think it should be addressed?

**[C]** Some writers suggest that by tradition science is concerned with truth while art is concerned with beauty. How might these two endeavors be the same? How might they be irreconcilably different?

The optional essay was judged by counselors, readers, and others to be confusing and discouraging to applicants, and has been eliminated.

**STEP 5: Sign your name**

17 Have you ever been expelled, suspended, or placed on probation by any secondary school or college you have attended, for reasons of academic dishonesty or because of an offense that harmed or had the potential to harm others?  yes  no

Have you ever been convicted of a criminal offense, or found to be delinquent by a juvenile court, or are there any such charges pending against you at this time?  yes  no

If you answered yes to either of the above two questions, now or at a later date, you must submit a detailed statement of explanation on a separate sheet of paper.

The signature and conduct requirements have not changed.

18 By my signature, I certify that all the answers I have given on this application are complete and accurate to the best of my knowledge, and that the essays represent my own work. I understand that falsification or omission of information or credentials may result in the revocation of admission.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

UNIVERSITY OF MICHIGAN

<p><b>Regents of the University</b>                  David A. Brandon, Ann Arbor                  Laurence B. Deitch, Bingham Farms                  Olivia P. Maynard, Goodrich                  Rebecca McGowan, Ann Arbor                  Andrea Fischer Newman, Ann Arbor                  Andrew C. Richner, Grosse Pointe Park                  S. Martin Taylor, Grosse Pointe Farms                  Katherine E. White, Ann Arbor                  Mary Sue Coleman, ex officio</p>	<p><b>Nondiscrimination Policy Statement</b>                  The University of Michigan, as an equal opportunity/affirmative action employer, complies with all applicable federal and state laws regarding nondiscrimination and affirmative action, including Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973. The University of Michigan is committed to a policy of nondiscrimination and equal opportunity for all persons regardless of race, sex, color, religion, creed, national origin or ancestry, age, marital status, sexual orientation, disability, or Vietnam-era veteran status in employment, educational programs and activities, and admissions. Inquiries or complaints may be addressed to the Senior Director for Institutional Equity and Title IX/Section 504 Coordinator, Office of Institutional Equity, 2072 Administrative Services Building, Ann Arbor; Michigan 48109-1432, 734.763.0235, TTY 734.647.1388. For other University of Michigan information call 734.764.1817.</p>	<p><b>Campus Safety</b>                  Each year, the University of Michigan prepares an "Annual Security Report." The report includes detailed information on campus safety and security policies, procedures, and programs, including information on: emergency services, security telephone numbers, sexual assault policy, stalking laws, handling obscene phone calls, sexual harassment policy, dealing with workplace violence and threats, police agencies, health services, counseling services, safe transportation after dark, safety tips, and alcohol and drug policies and programs. The report also includes statistics concerning crimes on campus. If you would like to receive a complete copy, please call the University of Michigan Department of Public Safety at 734.763.3434.</p> <p><b>Temporary visa holders will be required to purchase the mandatory University Health Insurance Policy at the International Center upon arrival.</b></p>
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The review of many applications has been delayed because applicants did not enclose the appropriate processing fee. Also, security of credit card numbers was an issue. This year's application will feature a tear-out fee card, which will be simpler for the applicant and for the processing staff, and will be more secure.

UNIVERSITY OF MICHIGAN application for undergraduate admission

**STEP 6: Pay your application fee**

**APPLICATION FEE**

**Payment of the application fee is required for your application to be processed.**

If your current mailing address is within the United States, the application fee is \$40.00.

If your current mailing address is outside the United States, the application fee is \$55.00.

If you are applying to the School of Music, the application fee is \$75.00, regardless of address.

If you have questions concerning fee waivers and/or application fees, please contact the Office of Undergraduate Admissions at 734.764.6159, prior to submitting your application.

1 Student name: \_\_\_\_\_  
 last (family) first middle

2 Social Security #: \_\_\_\_\_ 3 U-M ID number (if known): \_\_\_\_\_

4 Application fee method of payment:

**Credit card**  
 Visa  MasterCard  Discover  
 Card #: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_

**Check**  
 made payable to University of Michigan

**Fee waiver** (U.S. Citizens only)  
 SAT Waiver form

**For office use only**  Freshman  International  Transfer  Music  
 Date: \_\_\_\_\_ Phase 1 entered by: \_\_\_\_\_  
 Batch # \_\_\_\_\_ Fee clerk: \_\_\_\_\_

Staple your check here.

**DO NOT REMOVE THIS CARD FROM BOOKLET**